

Resource #5.2

20 Books to Get You Started

Master the Management Buckets by Reading

Check the 3 Buckets You'll Master First

Check the 3 Books You'll Read First

Start with three buckets and three books. Don't procrastinate. Start today. Identify the three buckets you'd like to master first and get one book recommendation for each bucket (from this list or from a peer or mentor). Read those three titles in the next 90 days.

Bucket #___: _____
Book: _____

Bucket #___: _____
Book: _____

Bucket #___: _____
Book: _____

These 20 books are listed on pages 82-85:

OUR CAUSE

The Results Bucket: *The Three Signs of a Miserable Job: A Fable for Managers (and Their Employees)*, by Patrick Lencioni

The Customer Bucket: *The Drucker Foundation Self-Assessment Tool* (Participant Workbook), published by Leader to Leader

UPDATE NOTE: A new edition, *The Five Most Important Questions You Will Ever Ask About Your Organization* (J-B/Leader to Leader Institute/PF Drucker Foundation) was published on April 18, 2008, and is available from Amazon, Jossey-Bass, and www.LeadertoLeader.org.

The Strategy Bucket: *Good to Great and the Social Sectors: Why Business Thinking Is Not the Answer*, by Jim Collins

The Drucker Bucket: *The Daily Drucker: 366 Days of Insight and Motivation for Getting the Right Things Done*, by Peter F. Drucker with Joseph A. Maciariello

The Book Bucket: *The Best Question Ever: A Revolutionary Approach to Decision Making*, by Andy Stanley

The Program Bucket: *Marketing Your Ministry: Ten Critical Principles*, by John W. Pearson and Robert D. Hisrich

OUR COMMUNITY

- **The People Bucket:** *How to Deal With Annoying People: What to Do When You Can't Avoid Them*, by Bob Phillips
- **The Culture Bucket:** *Winning: The Answers--Confronting 74 of the Toughest Questions in Business*, by Jack and Suzy Welch
- **The Team Bucket:** *StrengthsFinder 2.0*, by Tom Rath
- **The Hoopla! Bucket:** *Joy at Work: A Revolutionary Approach to Fun on the Job*, by Dennis Bakke
- **The Donor Bucket:** *Revolution in Generosity: Transforming Stewards to be Rich Toward God*, by Wesley K. Willmer, general editor (available in May 2008)
- **The Volunteer Bucket:** *Simply Strategic Volunteers: Empowering People for Ministry*, by Tony Morgan and Tim Stevens
- **The Crisis Bucket:** *The Effective Executive*, by Peter F. Drucker

OUR CORPORATION

- **The Board Bucket:** *Good Governance for Nonprofits: Developing Principles and Policies for an Effective Board*, by Fredric L. Laughlin and Robert C. Andringa
- **The Budget Bucket:** *2008 Church and Nonprofit Tax & Financial Guide: For 2007 Returns*, by Dan Busby
- **The Delegation Bucket:** *The One Minute Manager Meets the Monkey*, by Ken Blanchard, William Oncken, and Hal Burrows
- **The Operations Bucket:** *The Minister's MBA: Essential Business Tools for Maximum Ministry Success*, by George S. Babbes and Michael Zigarelli
- **The Systems Bucket:** *The E-Myth: Why Most Small Businesses Don't Work and What to Do About It*, by Michael E. Gerber
- **The Printing Bucket:** *Associated Press (AP) Stylebook and Briefing on Media Law*, published by the Associated Press
- **The Meetings Bucket:** *Death by Meeting: A Leadership Fable...About Solving the Most Painful Problem in Business*, by Patrick M. Lencioni

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